

# Staff Credential Levels 1 and 2

## Level 1:

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
Must meet OCC Licensing or Registration Requirements.	--	--

## Level 2:

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
45 clock hours COK training including: <ul style="list-style-type: none"> <li>• A minimum of 20 hours in child development</li> <li>• 1 PAU</li> </ul>	<ul style="list-style-type: none"> <li>• 12 clock hours of training</li> <li>• 1 PAU</li> </ul>	\$200 (one time)

## Staff Credential Level 3

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"><li>• 90 clock hours COK training including at least:<ul style="list-style-type: none"><li>• 20 clock hours in child development</li><li>• 20 clock hours in curriculum methods.</li></ul></li><li>• 1 year of experience, 1 year of college, or combined 1 year of experience and college</li><li>• 2 PAUs</li></ul>	<ul style="list-style-type: none"><li>• 18 clock hours of continued training</li><li>• 2 PAUs</li></ul>	\$300 (one time)

## Staff Credential Level 4

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"> <li>• 135 clock hours COK training, including:               <ul style="list-style-type: none"> <li>• 45 clock hours child development</li> <li>• 30 clock hours curriculum methods</li> <li>• 20 clock hours health, safety &amp; nutrition</li> <li>• 15 clock hours special needs</li> <li>• 15 clock hours professionalism</li> <li>• 10 clock hours community issues</li> </ul> </li> <li>• <u>Or</u> Child Development Associate (CDA)</li> <li>• <u>Or</u> Montessori Teaching Credential</li> <li>• 3 PAUs</li> <li>• 2 years of experience</li> </ul>	<ul style="list-style-type: none"> <li>• 18 clock hours of continued training</li> <li>• 2 PAUs</li> </ul>	<p>\$500 (one time)</p>

## Staff Credential Level 4+, Option 1

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"><li>• 135 clock hours</li><li>• Current accreditation through the National Association for Family Child Care (NAFCC)</li><li>• 2 years of experience</li><li>• 4 PAUs</li></ul>	<ul style="list-style-type: none"><li>• 24 clock hours of continued training</li><li>• 4 PAUs</li></ul>	\$600 (annually)

## Staff Credential Level 4+, Option 2

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"><li>• 135 clock hours</li><li>• 15 college credit hours of approved coursework</li><li>• Coursework in Child Development and Curriculum Planning/Methods</li><li>• 9 years of experience</li><li>• 4 PAUs</li></ul>	<ul style="list-style-type: none"><li>• 24 clock hours of continued training</li><li>• 4 PAUs</li></ul>	\$600 (annually)

## Staff Credential Level 4+, Option 3

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"><li>• 135 clock hours</li><li>• Enrollment in an approved college course of study toward a degree</li><li>• Accumulate 55 points by earning 5 points for each early childhood college credit course and/or each additional year of experience.</li><li>• 2 years of experience</li><li>• 4 PAUs</li></ul>	<ul style="list-style-type: none"><li>• 24 clock hours of continued training</li><li>• 4 PAUs</li></ul>	\$600 (annually)

## Staff Credential Level 5, Option 1

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"><li>• An Associate's Degree with 15 college credit hours of approved coursework</li><li>• Course work in Child Development and Curriculum Methods</li><li>• 2 years of experience</li><li>• 4 PAUs</li></ul>	<ul style="list-style-type: none"><li>• 24 clock hours of continued training</li><li>• 4 PAUs</li></ul>	\$750 (annually)

## Staff Credential Level 5, Option 2

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"> <li>• 30 college credit hours of approved coursework, including:               <ul style="list-style-type: none"> <li>• Child Development</li> <li>• Curriculum Planning</li> <li>• Health and Safety, and Nutrition</li> <li>• Special Needs</li> <li>• School Age</li> <li>• Infant Toddler</li> <li>• Language and Literacy</li> <li>• Child Care Administration</li> </ul> </li> <li>• 2 years of experience</li> <li>• 4 PAUs</li> </ul>	<ul style="list-style-type: none"> <li>• 24 clock hours of continued training</li> <li>• 4 PAUs</li> </ul>	<p>\$750 (annually)</p>

## Staff Credential Level 5, Option 3

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"><li>• 15 college credit hours of approved coursework</li><li>• Enrollment in an approved college/university program</li><li>• Accumulate 45 points by earning 5 points for each additional early childhood course and/or each additional year of experience</li><li>• 2 years of experience</li><li>• 4 PAUs</li></ul>	<ul style="list-style-type: none"><li>• 24 clock hours of continued training</li><li>• 4 PAUs</li></ul>	\$750 (annually)

## Staff Credential Level 6, Option 1

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"><li>• Bachelor's, Master's, or Doctoral degree from an accredited college/university in:<ul style="list-style-type: none"><li>• Early childhood education, Elementary education, Special education, Family studies, Child development, or a related discipline</li></ul></li><li>• 2 years of experience</li><li>• 5 PAUs</li></ul>	<ul style="list-style-type: none"><li>• 24 clock hours of continued training</li><li>• 5 PAUs</li></ul>	\$1,000 (annually)

## Staff Credential Level 6, Option 2

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"><li>• Bachelor's, Masters, Doctoral degree (non-related field)</li><li>• 30 college credit hours of approved coursework including Child Development &amp; Curriculum Methods</li><li>• 2 year of experience</li><li>• 5 PAUs</li></ul>	<ul style="list-style-type: none"><li>• 24 clock hours of continued training</li><li>• 5 PAUs</li></ul>	\$1,000 (annually)

## Staff Credential Level 6, Option 3

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"> <li>• Associate's or higher degree with 15 college credit hours of approved coursework including Curriculum Methods &amp; Child Development</li> <li>• Enrolled in an approved college/university program and pursuing a higher degree</li> <li>• Accumulate 45 points by earning 5 points for each additional early childhood course and/or each additional year of experience</li> <li>• 2 years of experience</li> <li>• 5 PAUs</li> </ul>	<ul style="list-style-type: none"> <li>• 24 clock hours of continued training</li> <li>• 5 PAUs</li> </ul>	<p>\$1,000 (annually)</p>

# Administrator Credential Level 1

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"> <li>• 240 clock hours of COK training, including:               <ul style="list-style-type: none"> <li>• 45 clock hours in child development</li> <li>• 45 clock hours in curriculum development</li> <li>• 45 clock hours in health, safety, and nutrition</li> <li>• 45 clock hours in special needs</li> <li>• 45 clock hours in professionalism</li> <li>• 15 clock hours in community issues</li> </ul> </li> <li>• 2 years working directly with children in an approved setting</li> <li>• 4 PAUs</li> </ul>	<ul style="list-style-type: none"> <li>• 24 clock hours of continued training</li> <li>• 4 PAUs</li> </ul>	<p>\$600 (one time)</p>

# Administrator Credential Level 2

Initial Requirements:	Initial Requirements, Contd.	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"> <li>• 240 clock hours of COK training, including:                             <ul style="list-style-type: none"> <li>• 45 clock hours in child development</li> <li>• 45 clock hours in curriculum development</li> <li>• 45 clock hours in health, safety, and nutrition</li> <li>• 45 clock hours in special needs</li> <li>• 45 clock hours in professionalism</li> <li>• 15 clock hours in community</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• At least one of the following:                             <ul style="list-style-type: none"> <li>• Completion of the National Administrator’s Credential (NAC)</li> <li>• Completion of at least 30 college credit hours of approved coursework</li> </ul> </li> <li>• 2 years working directly with children in an approved setting; and</li> <li>• 5 PAUs</li> </ul>	<ul style="list-style-type: none"> <li>• 30 clock hours of continued training</li> <li>• 5 PAUs</li> </ul>	<p>\$750 (annually)</p>

## Administrator Credential Level 3

Initial Requirements:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"> <li>• Associate's Degree from an accredited college, including:               <ul style="list-style-type: none"> <li>• A minimum of 15 college credit hours of coursework related to business management and administration</li> <li>• Completion of at least one course in each of the following areas: Child development; Curriculum development; and Administration of Child Care Programs</li> </ul> </li> <li>• At least 4 years working directly with children in an approved setting</li> <li>• 5 PAUs</li> </ul>	<ul style="list-style-type: none"> <li>• 30 clock hours of continued training</li> <li>• 5 PAUs</li> </ul>	\$1,000 (annually)

# Administrator Credential Level 4

Initial Requirements:	Initial Requirements, contd:	Renewal Requirements:	Achievement Bonus:
<ul style="list-style-type: none"> <li>• A Bachelor’s, Master's, or doctoral degree from an accredited college/ university in one of the following:                             <ul style="list-style-type: none"> <li>• Business Administration</li> <li>• Public Administration and Management</li> <li>• Public School Administration</li> <li>• A related discipline</li> </ul> </li> <li>• Completion of at least one three credit course in each of the following:                             <ul style="list-style-type: none"> <li>• Child development</li> <li>• Curriculum method; and</li> <li>• Administration of Child Care Programs</li> </ul> </li> <li>• Completion of 45 clock hours of training in mentoring and coaching staff</li> </ul>	<p><u>Alternative Pathway:</u></p> <ul style="list-style-type: none"> <li>• Provider must meet the requirement for Staff Level 6 Option 1, including:                             <ul style="list-style-type: none"> <li>• Completion of 45 clock hours of training in mentoring and coaching staff.</li> <li>• 3 credit coursework in Administration of Child Care Program</li> </ul> </li> <li>• At least 5 years working directly with children in an approved setting</li> <li>• 6 PAUs</li> </ul>	<ul style="list-style-type: none"> <li>• 30 clock hours of continued training</li> <li>• 6 PAUs</li> </ul>	<p>\$1,500 (annually)</p>